

**THE SCHOOL DISTRICT OF LEE COUNTY**

Independent Sales Surtax Oversight Committee Meeting  
2855 Colonial Blvd, Fort Myers, FL 33966

Thursday, March 28, 2019  
Meeting Minutes

Committee Members Present:

Joe Mazurkiewicz, Jr. – Chairman  
Frederick Adkins  
Greta Campbell, Recording Secretary  
Joe Catti  
Fred Elliott  
Chris Lopez  
Jim Nathan  
Dennis Pearlman  
Michelle Perez-Macias  
Brian Rist  
Carmen Salome'  
Steve Shimp  
Chris Simoneau

Absent Committee Members:

Alissa Brandemuhl  
Sandra Dauti  
James Dozier  
Randy Krise

School Board Member Present:

Chris Patricca, Board Liaison to ISSOC

Lee County School Personnel Present:

Dr. Greg Adkins, Superintendent  
Denise Carlin, Executive Director – Strategic Planning & Community Engagement  
Trey Davis, Chief Information Officer  
Dwayne Alton, Executive Director – Infrastructure Services  
Susan Malay, Executive Director – Financial Services  
Kelly Letcher, Director – Business Services  
Sarah Cox, Coordinator – Business Services  
Rich Parfitt, Director – Safety & Security  
Fredrick Ross, Director – Procurement Services  
Scott Reichenbacher, Senior Program Manager – Construction Services  
Tracey Adams, Coordinator – Procurement Services  
Barbara Cedeno, Coordinator – Maintenance Services

- I. Welcome/Introduction/Roll Call  
Joe Mazurkiewicz welcomed the committee members and called the meeting to order at 6:00p.m. The roll was taken by the secretary, Greta Campbell.
- II. Public Comment - NONE

- III. Approval of January 31, 2019 Meeting Minutes  
A motion was made by Steve Shimp to approve the minutes and was seconded by Chris Simoneau. The motion passed and the minutes were approved.
- IV. Approval of March 7, 2019 Workshop Minutes  
A motion was made by Chris Lopez to approve the minutes and was seconded by Fred Elliott. The motion passed and the minutes were approved.
- V. Sales Tax Budget Forecast Summary as of March 28, 2019
- a) Sales Tax Financial Report
- i. Receipts through March 28, 2019 – Susan Malay advised the committee that the District received notice of the first sales tax receipts to be received for the month of January of approximately \$6.38 million. The receipts are anticipated but have not yet been received.
  - ii. Expenditures through March 28, 2019 – There have been no actual expenditures because no sales tax has been received. However, Phase I Planning, the following expenses are anticipated to be reimbursed from sales tax receipts: Construction MMM \$405,000 and Lighting at Estero High \$14,000.

A discussion ensued regarding detail of expenditures. The committee requested that management provide a representation of quarterly expenditures compared to budgeted estimates. The committee requested to look at trends of on budget, over budget or under budget. Steve Shimp volunteered to work with District staff to set up a format for presenting the information to the committee. In addition, Joe Mazurkiewicz requested that the committee also receive information on projects underway.

The duties of the committee regarding the information received were discussed. Joe Mazurkiewicz suggested that the purview of the committee was to confirm expenditures were as intended and to look prospectively at next quarter's proposed expenditures. Steve Shimp suggested that the committee should look at whether the expenditures fall within the guidelines of the resolution. Chris Simoneau suggested that the committee also receive an update of anticipated revenue. In addition, Joe Mazurkiewicz suggested that after the District has received revenue for a year, the committee compare actual revenue to projected revenue.

Dennis Pearlman inquired as to the source of revenue for maintaining the projects financed by the sales tax revenue.

Joe Catti motioned that the projected expenditures through June 30, 2019 as presented by District staff be approved. The motion was seconded by Carmen Salome'. The motion passed and the expenditures were approved.

b) Project Budget Reports

The fiscal year 2019-20 budgets are expected to be completed by June 30, 2019.

- c) Presentation of Public Website – Presented by Susan Malay. The committee website has been launched on the District Website. Christ Lopez asked whether School Safety equates with Student Safety. School Board Liaison stated that it is too early to address that question. Superintendent, Greg Adkins, indicated that there is a committee to study safety needs in Cape Coral and hopefully other municipalities. The Superintendent hopes to have a better answer at the next meeting.

- IV. Member Comments - Carmen Salome' advised that she would be absent from the June meeting.
- VI. Motion to adjourn by Chris Lopez and seconded by Frederick Atkins. The motion was approved. The meeting was adjourned at 7:04 p.m.